



# भारतीय विज्ञान कांग्रेस संस्था

(विज्ञान और प्रौद्योगिकी विभाग के अंतर्गत एक व्यावसायिक संस्था,  
विज्ञान और प्रौद्योगिकी मंत्रालय, भारत सरकार)  
14, डॉ० बिरेश गुहा स्ट्रीट, कोलकाता - 700 017, भारत

## THE INDIAN SCIENCE CONGRESS ASSOCIATION

(Professional Body under Department of Science & Technology,  
Ministry of Science & Technology, Government of India)  
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11<sup>th</sup> February, 2021

Dear Sirs,

The Indian Science Congress Association (ISCA) is one of the largest Scientific Institutions in India. It is a Professional Body under Department of Science Technology, Ministry of Science & Technology, Government of India.

You are requested to submit the competitive rates for Annual maintenance Contract of one ISCA Xerox Machine (Cannon IR 2002) in Despatch Section.

The quotation should reach the undersigned superscripting the envelope "Quotation for Annual maintenance Contract of ISCA Xerox Machine (Cannon IR 2002) in Despatch Section". The envelope containing the tenders should be pasted, sealed and stamped on ends. Please do not send rates by fax/e-mail. It may be noted that ISCA reserves right to reject any quotation without assigning any justification.

The sealed envelopes must reach the undersigned at this address, **Dr. S. Ramakrishna, General Secretary (Membership Affairs), The Indian Science Congress Association, 14, Dr. Biresh Guha Street, Kolkata- 700 017** on or before **26<sup>th</sup> February, 2021**.

For further enquiry and physical verification of the area, you may kindly contact with Despatch Section of ISCA office in any working days between 11 a.m. to 5.00 p.m.

Thanking you,

Yours Sincerely,

*Ramkrishna*

(Dr. S. Ramakrishna)  
General Secretary (Membership Affairs)